



SANJAY GANDHI POSTGRADUATE INSTITUTE OF MEDICAL SCIENCES,  
RAE BARELI ROAD, LUCKNOW, U.P (INDIA).

Advertisement No. :

Detail Advertisement

I/04/Rectt/2023-24

Online Applications are invited to fill – up the following Group “A” posts of the Institute with the following detail:-

Name of post & pay-scale	No. of post	Mode of Recruitment	Qualification and Experience	Remarks
Joint Director (Administration) Pay Scale- Level-13 (123100-215900)	01	On Deputation	<b>Essential qualification</b> 1. Graduate (with 55% marks or above) with MBA or PG Diploma in personnel management of 02 years duration or equivalent. <b>Experience :</b> 1. Officers under the Central/State/ Government/ PCS/U.Ts. PSUs/Universities/ Statutory & Autonomous Bodies or Research and Development Organizations. 2. Holding analogous posts (Level-13 post) on regular basis OR officers working at Level-12 for at least 5 years on regular basis. 3. NOC from the Cadre controlling authority of the Institution should be submitted.	The period of deputation ordinarily shall not exceed 03 years. <b>Upper age limit-55 Years</b>
Medical Superintendent Pay Scale- Level-14 (144200-218200)	01	Direct Recruitment	<b>Essential qualification :</b> 1. A Medical qualification included in the I or II Schedule or part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualification included in part II or third schedule should also fulfill the conditions specified in Section 13 (3) of the Act.) 2. A postgraduate qualifications e.g. MD or MS recognized qualification equivalent thereto or M.H.A. (Masters in Hospital Administration) or a post Graduate Degree recognized as equivalent to M.H.A. by the National Medical Council. <b>Experience :</b> 1. 14 (fourteen) years of teaching and / or Research experience after Master's degree/postgraduate	<b>Upper age limit-50 years</b>

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			<p>degree out of which minimum 7 years should be in the administration of a major hospital (minimum 600 beds) in a senior position.</p> <p>2. Preference will be given to persons working in Level-14 or in Level-13 for 5 years.</p> <p>3. NOC from the Cadre controlling authority of the Institution should be submitted.</p>	
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**-Basis of Selection: - "By Interview on merit basis".**

**-Information required for candidates applying online-** Online application system is applicable for applying under the above advertisement. The application sent through any other means will not be accepted. Candidates should apply online only. Candidates to apply online Please ensure compliance with the procedure given below.

**STEPS TO BE FOLLOWED TO FILL UP THE ONLINE APPLICATION**

Please read following Instructions carefully to fill up the Application Form.

**Step 1:** Candidates are required to visit website: <http://www.sgggims.org.in>. first. Then click on "Recruitment" and go through the following documents:

- Advertisement
- How to Apply.
- Frequently Asked Questions.
- Fee Deposit procedure
- Helpdesk

**Step 2:** Candidates are required to Register with their Name of the Applicant, Date of Birth, Email ID, and Mobile Number along with the Post Selection as per advertisement.

For registration of online Application Form click on "Registration for New Users"

**Step 3:** After successful Registration, Candidate will receive password & user id on registered mobile number and on Registered Email Id.

**Step 4:** Application Form =>Candidate can logout or fill up application form by click on "Sign in for Existing Users" with allotted user id and password"

Following details need to be completed during filling up of application form.

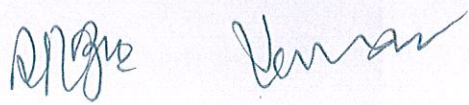
- (a) Personal Details (Communication details, Category, and other required personal details)
- (b) Qualification Details
- (c) Declaration And Document Upload (photo and signature)
- (d) Fee payment.
- (e) Form Submission.

**Step 5: Post Selection**

After successful submission of Application form candidate will proceed with the post selection (one candidate can apply for the multiple posts if he/she fulfil the eligibility criteria). Following details need to be completed during filling up of Post Selection form:

**Mandatory Documents:**

- a. Scanned image of Recent Colored Photograph of candidate with clear visible face and light



background.

- b. Scanned Signature of candidate (File size of 80KB (maximum) in JPEG format only)
- c. Mark sheets for 10<sup>th</sup>, 12<sup>th</sup>, Graduation, and other Qualifications (if applicable).
- d. Experience Certificate (if applicable)
- e. Caste & Domicile certificates(if applicable)

**Step 5:** On successful submission of the Application Form & deposit of application fee, you will be able to view the complete application submitted by you, including your Photo along with the message of Successful submission by clicking on track your application form. Please take a printout of this application form for future correspondence & **Application Sequence Number** printed on it.

**Step 6:** Deposit the requisite Application fees through online/offline mode via **State Bank of India** payment gateway. Make sure that candidate is able to make payment after one working day. After getting confirmation for successful submission of application, candidate may be precisely advised to make payment between next day dates to last date

**Payment Mode :** ( For detail with snapshot please check the Fee deposit procedure)

1. **ONLINE MODE PAYMENT:** Debit Card/Credit Card/SBI Net banking/Other Net banking  
Post filling the complete details in the online application form, the applicant will receive an email and SMS regarding successful submission of application form on your registered email address and on your registered mobile number.

Please fill up all details very carefully.

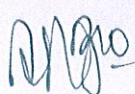
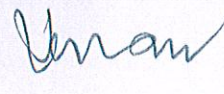
After submission of the form candidate will not be able to edit /delete any field. However, Candidates can Edit and Preview the Application Form before clicking on Submit. If the entered information is correct, candidates may finally, click on Submit Button and pay the Application fee.

**Note:** After successful submission, candidate will get SMS on registered mobile/ Email. Please save your Application Sequence No. for future reference.

**Please preserve your Application Sequence Number and Password** since you will require this information to login for downloading your hall ticket/admit card / written result / schedule for interview / aptitude test /final result etc. etc.

**IMPORTANT NOTES:**

1. Please fill up your application carefully.
2. Take care to upload the right document at right place as mentioned in the application form.
3. Only latest coloured photograph to be uploaded.
4. On the main page Make a note of important, dates. The candidates are advised to apply early to get the examination centre of their choice/preference and avoid last minute rush/jam/network problems.(Applicable only for Group B & C Posts)
5. SC/ST/ **Caste certificate** should have been issued in the prescribed format as per latest guidelines of Government of Uttar Pradesh, subject to verification.
6. Candidates should keep at least 1 number of same LATEST Photograph in reserve for future use, which they have uploaded in the application form.
7. Court of jurisdiction for any dispute will be Lucknow only.
8. Candidates, who are not able to complete the form, should get in touch with helpdesk email id: as

published on Institute website

9. Sanjay Gandhi Post-Graduate Institute of Medical Sciences reserves rights to modify/rectify / correct the error that might have inadvertently crept in. However, Sanjay Gandhi Post-Graduate Institute of Medical Sciences does not owe any responsibility for error committed by candidate.
10. Canvassing in any form will disqualify the candidate.
11. Mobile phones/Communication devices/gadgets, electronic watches etc. are not permitted during Interview..

**N.B.:** In case of any discrepancy in print media or website, the records with **Sanjay Gandhi Post-Graduate Institute of Medical Sciences** will be treated as final.

**Note:** The candidate can complete all the above mentioned procedures at once for filling the application form.

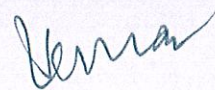
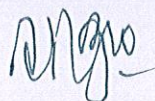
#### GENERAL CONDITIONS

1. Aspiring applicants satisfying eligibility criteria in all respect can submit their ONLINE application only. On-line application (s) will be available on SGPGIMS, Lucknow websites [www.sgpgms.org.in](http://www.sgpgms.org.in). Candidates should read the said advertisement carefully and understand very well that they have the desired qualifications for the advertised posts and are covered under the prescribed age limit (Minimum-18 years Maximum- 50 Years / 55 years in case of Deputation(Ref.- UP Absorption of Government Servants in Public Undertakings Rule, 1984)
2. Applicants must fulfill all essential eligibility criteria, educational qualification, age limit, etc. as per above detail.
3. Amount of non-refundable fee to be paid in respect of one post is as under:-

SS.N.	Category	Application fee	GST @18%	Total
1.	UR	1000/-	180/-	1180/-
2.	OBC/EWS	1000/-	180/-	1180/-
3.	SC/ST	600/-	108/-	708/-

The candidates belonging to the other category (Horizontal) shall have to pay fee according to their original category.

4. Individual application and application fee is required to be submitted/ remitted for each post(s) separately. (In case of candidate applying for more than one post).
5. On-line Registration and submission process schedule will be published on Institute's website; Interviews will be conducted according to the schedule which will be communicated in due course of time through e-mail /SMS/Website.
6. Before applying, candidates must read the mandatory qualifications (academic) and other prescribed experience etc. for vacant post / posts and ensure that they hold the required mandatory qualification (educational) and others for the post and only those who are covered under the prescribed age limit can apply online.
7. It is mandatory for the candidate to tick the requested post while registering; otherwise his/her application will not be accepted.
8. The number of vacancies may increase or decrease.
9. Age relaxation for SC/ST& OBC candidates up to a maximum period of 05 years, as per relevant GOs of Govt of UP.



10. In case of Permanent Government Employees of UP Govt, who have rendered not less than 3 years regular and continuous service in the relevant field relax able up to maximum period of 5 years as per relevant GOs of Government of UP.
11. Relaxation to upper age limit in favor of Ex-serviceman will be as per Government of UP which eventually followed Govt. of India rules.
12. No document including printed/ hard copy of online application forms are required to be sent by post. However, applicants are advised to keep one printed / hard copy of their application forms.
13. Applicants in regular employment must submit a “NO OBJECTION CERTIFICATE” from employers.
14. Candidates with valid application number and eligible for the post applied shall only be called for Interview.
15. No TA/DA shall be admissible for appearing in Interview.
16. All Disputes/differences or litigations shall be subject to territorial jurisdiction of Lucknow Court only.
17. Director SGPGIMS, Lucknow reserves the right to fill any or all of advertised posts or not to fill the same without assigning any reason. The provisions provided in SGPGIMS Act 1983, SGPGIMS Regulations, 2011 and amendments made therein from time to time shall prevail in case of any controversy or inconsistency in this advertisement.

**Age -Limit**

1. The decisive date of age calculation for recruitment to all the posts of the Institute is 1st January, (in case if Advt is released in between 1<sup>st</sup> January to 30<sup>th</sup> June) and 1<sup>st</sup> July (in case if Advt is released in between 1<sup>st</sup> July to 31<sup>st</sup> December) of that year. As such in the instant advertisement the decisive date is 1st January, 2023, the candidate has attained the age of 18 years and has not attained the age of more than 50 years / 55 years in case of Deputation (Ref.- UP Absorption of Government Servants in Public Undertakings Rule, 1984) as on 1<sup>st</sup> January, 2023.
2. In case of candidates belonging to Scheduled Castes, Scheduled Tribes, OBCs and other such categories of candidates in Uttar Pradesh, the upper age limit will be as high as specified by the Government.
3. In case of Permanent Government Employees of Government of UP who have rendered not less than 3 years regular and continuous service in the relevant field, the age is relaxable up to maximum period of 5 years as per GOs of Govt of UP, Karmik Anubhag - 4 Ref No. -2-E.M./2001-Ka-42013 dated 27.08.2013.
4. For appointment on direct entry posts an ex-service man vide U.P.Govt Niyukti (kha) deptt no. 5/1/66-niyukti (kha) dated 16.3.1970, he shall be allowed to deduct the period of his service in the armed forces from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post / service for which he seek appointment by more than 03 years, he shall be deemed to satisfy the condition regarding the upper age limit. However, he should have rendered satisfactory approved military service in any wing of army, navy or air forces and he should be otherwise eligible for the post.

**(DIRECTOR)**  
**SGPGIMS, LUCKNOW.**